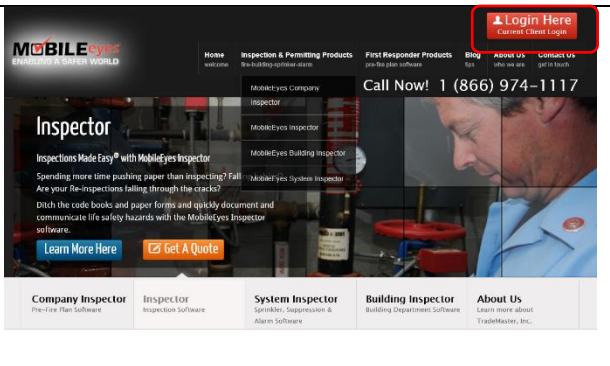
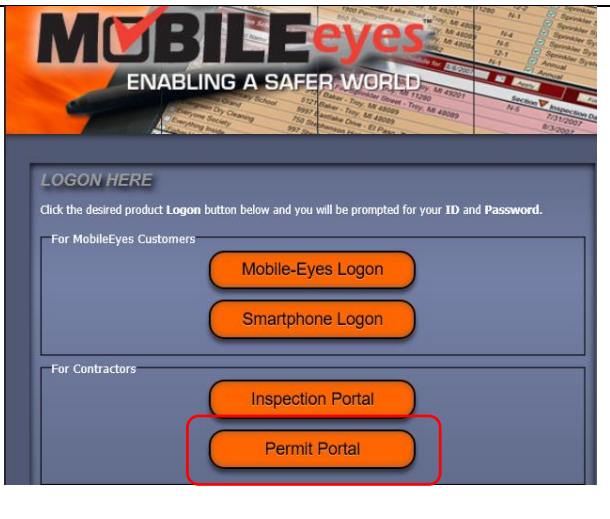
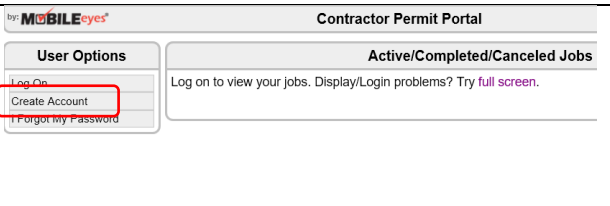


Process: Using the MobileEyes Permit Portal

Procedure: Creating a portal account.

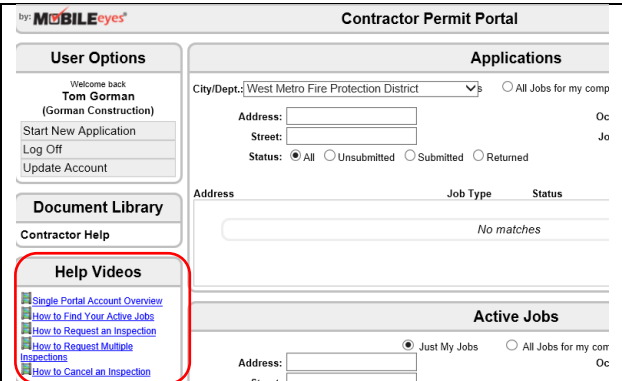
Date Created/Updated: 06/08/17

<p>1</p> <p>Go to www.mobile-eyes.com.</p> <p>Click <i>Login Here</i>.</p>	
<p>2</p> <p>Click <i>Permit Portal</i>.</p>	
<p>3</p> <p>Click <i>Create Account</i>.</p>	

<p>4</p>	<p>Enter your email address.</p> <p>Enter the Human Recognition Test.</p> <p>Click <i>Continue</i>.</p>	
<p>5</p>	<p>Enter your business name. As you type, existing businesses will appear as blue buttons. These are businesses linked to accounts that have already been created by others at your company.</p> <p>If you see your company's name, click on it. This will link you to your company.</p>	
<p>6</p>	<p>If not, enter your business name and click <i>Create New Business</i>.</p>	
<p>7</p>	<p>Enter your business information. Fields with red asterisks are required.</p>	

<p>8</p>	<p>Scroll down and find the communities / AHJs that you will be working with.</p> <p>Use the state filter to find all communities / AHJs in your state that use the permit portal.</p> <p>Click on one or more communities / AHJs and click the arrow to select them.</p>	
<p>9</p>	<p>Scroll down further and enter your personal contact information. Create a password.</p> <p>Enter your license information.</p> <p>Click <i>Continue</i>.</p>	
<p>10</p>	<p>MobileEyes will send you a verification email.</p> <p>Go to your email and click on the link to verify your email address.</p>	
<p>11</p>	<p>Once you have verified your email address, return to the permit portal and click <i>Log On</i>.</p>	
<p>12</p>	<p>Enter your email and password.</p> <p>If you are using your own computer, check the <i>Remember Me</i> box.</p> <p>Click <i>Continue</i>.</p>	
<p>13</p>	<p>On the permit portal home screen, select the community / AHJ that you will be working with.</p>	

TradeMaster, Inc. • 550 Stephenson Hwy., Suite 330 • Troy, MI 48084

<p>14</p>	<p>Then watch the short help videos.</p>	 <p>The screenshot shows the Contractor Permit Portal interface. The 'Help Videos' section is highlighted with a red circle. The interface includes sections for User Options, Applications, Document Library, Contractor Help, and Active Jobs.</p>
-----------	--	--