

**AGENDA - AMENDED**

Regular Meeting of the West Metro Fire Protection District  
Board of Directors  
Tuesday, August 20, 2024 – 6:00 p.m.  
West Metro Administration  
433 S. Allison Parkway, Lakewood, CO 80226  
Remote attendance available via Teams

**I. CALL TO ORDER 6:00 PM**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Moment of Silence in Honor of Fallen Firefighters

- Captain James Cova, Affton Fire Protection District, St. Louis, Missouri
- Wildland Firefighter Daniel Foley, U.S. Forest Service, Freemont-Winema National Forest, Lakeview, Oregon
- Firefighter Ty Voth, Wichita Fire Department, Wichita, Kansas

**IV. REVIEW OF MINUTES**

- A. Minutes of July 16, 2024 Pg. 7

**V. PROMOTIONS**

- A. Promote Edward Thompson to the Rank of Lieutenant, Effective August 2, 2024, – Fire Chief Don Lombardi Pg. 14

**VI. OATH OF OFFICE FOR LIEUTENANT EDWARD THOMPSON, AND FOR ENGINEER TYLER PRYTHERO**

*Tyler Prythero was officially promoted at the July 16, 2024 Board Meeting*

**VII. CITIZEN AWARDS**

- A. Presentation of Citizen Award to Abel and Micah Alvarado – Fire Chief Don Lombardi
- B. Presentation of Citizen Award to Jefferson County Deputy Darren Ojard – Fire Chief Don Lombardi

**RECESS**

**VIII. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)**

## **IX. REPORTS**

- A. Report of the Fire Chief – Fire Chief Don Lombardi
  - 1. USAR Update
  - 2. Insurance Services Office (ISO) Classification Process Update
  - 3. Quarry Fire Update
  - 4. 2024 Camp Ember Presentation – Firefighter/Paramedic Lakota Beckhorn
- B. Finance Division Update – Finance Director Bruk Mulaw
  - 1. June 2024 Financial Statements
- C. Administration – Deputy Chief Jeremy Metz
  - 1. Administration Update
  - 2. Cybersecurity Update – IT Director Eric Bates
- D. Operations – Deputy Chief Dan Pfannenstiel
  - 1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
  - 1. Comprehensive Project Report – Electronic Report Pg. 15
  - 2. 29<sup>th</sup> Annual Family Fire Muster – September 21, 2024
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel
- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
  - 1. May 2024 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

**X. OLD BUSINESS**

- A. Approval of the 2024 Accreditation Documents – Fire Chief Don Lombardi Pg. 25
- B. Property Purchase at 7475 W. 5th Avenue – Deputy Chief Jeremy Metz Pg. 26
- C. Fire Chief Search Committee Update – Chairman Don Sherman and Bill Clayton Pg. 35

**XI. NEW BUSINESS**

- A. Ballot Initiatives 50 and 108 Discussion/Special Legislative Session – Fire Chief Don Lombardi
- B. Request the Top Three Names from the Eligibility Register for the Rank of Lieutenant from the Civil Service Committee – Fire Chief Don Lombardi

**XII. BOARD BRIEFS**

- A. Proposed Board Policy - Recording and Artificial Intelligence-Assisted Usage – Ms. Adele Reester Pg. 39

**XIII. OTHER MATTERS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

**XVI. ANNOUNCEMENTS**

- September 10, 2024 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
- September 17, 2024 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
- September 21, 2024 10:00 a.m., West Metro Family Fire Muster, 3535 S. Kipling Street, Lakewood, CO
- October 8, 2024 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

October 15, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 12, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
November 19, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 3, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 10, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
January 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
January 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
February 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
February 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
March 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
March 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
April 8, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
April 15, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

May 13, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
May 20, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
June 10, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
June 17, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
July 8, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
July 15, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
August 12, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
August 19, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
September 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
September 16, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
October 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
October 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

November 18, 2025

6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

December 2, 2025

6:00 p.m., Board of Directors Meeting, 433 S.  
Allison Parkway, Lakewood, CO

December 9, 2025

6:00 p.m., Civil Service Committee Meeting, 433 S.  
Allison Parkway, Lakewood, CO