

AGENDA

Regular Meeting of the West Metro Fire Protection District
Board of Directors
Tuesday, September 17, 2024 – 6:00 p.m.
West Metro Administration
433 S. Allison Parkway, Lakewood, CO 80226
Remote attendance available via Teams

I. CALL TO ORDER 6:00 PM

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Moment of Silence in Honor of Fallen Firefighters

- Firefighter Rodrick Shane Lambert, Wayne Township Fire Department, Indianapolis, Indiana
- Firefighter Matthew Edward Forand, New Bedford Fire Department, New Bedford, Massachusetts
- Fire Police Officer Brian Peek, Goldsboro Fire Company, Etters, Pennsylvania
- Firefighter Recruit William Cody Treach, Rural Metro Fire Department, Tucson, Arizona
- Battalion Chief Christopher Eddy, Greene County Fire Rescue, Greensboro, Georgia
- Firefighter Darrell K. Helton, Belfry Volunteer Fire Department, Belfry, Kentucky

IV. REVIEW OF MINUTES

- A. Minutes of August 20, 2024 Pg. 6

V. PROMOTIONS

- A. Promote Chad Lease to the Rank of Lieutenant, Effective September 3, 2024 – Fire Chief Don Lombardi Pg. 13

VI. OATH OF OFFICE FOR LIEUTENANT CHAD LEASE

RECESS

VII. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

- 1. SDA Conference
- B. Finance Division Update – Finance Director Bruk Mulaw
 - 1. July 2024 Financial Statements
- C. Administration – Deputy Chief Jeremy Metz
 - 1. Administration Update
- D. Operations – Deputy Chief Dan Pfannenstiel
 - 1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
 - 1. Comprehensive Project Report – Electronic Report Pg. 14
 - 2. 29th Annual Family Fire Muster – Saturday, September 21, 2024, 10:00 a.m. – 2:00 p.m.
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel
 - 1. Fire Chief Appraisal Format Discussion
- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
 - 1. June 2024 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

IX. OLD BUSINESS

- A. Fire Chief Search Committee Update – Chairman Don Sherman and Bill Clayton
- B. Proposed Board Policy B-2023 - Recording and Artificial Intelligence-Assisted Usage – Ms. Adele Reester Pg. 25
- C. Ballot Initiatives 50 and 108 Discussion/Special Legislative – Fire Chief Don Lombardi

D. National Renewable Energy Laboratory (NREL) Service Contract – Deputy Chief Jeremy Metz Pg. 30

X. NEW BUSINESS

A. Request the Top Four Names from the Eligibility Register for the Rank of Lieutenant – Fire Chief Don Lombardi

XI. BOARD BRIEFS

A. 3M Lease Renewal – Deputy Chief Jeremy Metz Pg. 84

XII. OTHER MATTERS

A. Board and Civil Service Committee Holiday Gathering

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

XV. ANNOUNCEMENTS

September 21, 2024	10:00 a.m., West Metro Family Fire Muster, 3535 S. Kipling Street, Lakewood, CO
October 8, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
October 15, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 12, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
November 19, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 3, 2024	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 10, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

December 11, 2024	6:00 p.m., Board and Civil Service Committee Holiday Gathering, 240 Union, Lakewood, CO
January 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
January 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
February 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
February 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
March 4, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
March 11, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
April 8, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
April 15, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
May 13, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
May 20, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
June 10, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
June 17, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

July 8, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

July 15, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

August 12, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

August 19, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

September 9, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

September 16, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

October 14, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

October 21, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

November 11, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

November 18, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

December 2, 2025 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

December 9, 2025 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO