

AGENDA

Regular Meeting of the West Metro Fire Protection District
Board of Directors
Tuesday, October 15, 2024 – 6:00 p.m.
West Metro Administration
433 S. Allison Parkway, Lakewood, CO 80226
Remote attendance available via Teams

I. CALL TO ORDER 6:00 PM

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Moment of Silence in Honor of Fallen Firefighters

- Captain Thomas Ray Patterson, Louisburg Fire Department, Louisburg, North Carolina
- Firefighter/Paramedic Kyle Brinker, Kansas City Fire Department, Kansas City Missouri
- Fire Engineer Timothy Hall, West Sacramento Fire Department, West Sacramento, California
- Assistant Chief Leon Davis, Blackshear Fire Department, Blackshear, Georgia
- Probationary Firefighter Cale Bodie, Saluda County Fire Service, Saluda, South Carolina
- Chief Chad Satcher, Saluda County Fire Service, Saluda, South Carolina

IV. REVIEW OF MINUTES

- A. Minutes of September 17, 2024 Pg. 6

V. PROMOTIONS

- A. Promote Cameron Muller to the Rank of Lieutenant, Effective September 28, 2024, and promote Douglas Piccone to the Rank of Lieutenant, Effective October 4, 2024 – Fire Chief Don Lombardi Pg. 12

VI. OATH OF OFFICE FOR LIEUTENANT CAMERON MULLER AND LIEUTENANT DOUGLAS PICCONE

RECESS

VII. PUBLIC COMMENT (Comments limited to 3 minutes each, please refer to the public notice for public comment participation)

VIII. REPORTS

- A. Report of the Fire Chief – Fire Chief Don Lombardi

1. USAR Update
 2. Insurance Services Office (ISO) Classification Process Update
 3. 2025 Budget Update
- B. Finance Division Update – Finance Director Bruk Mulaw
1. August 2024 Financial Statements
- C. Administration – Deputy Chief Jeremy Metz
1. Administration Update
- D. Operations – Deputy Chief Dan Pfannenstiel
1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
1. Comprehensive Project Report – Electronic Report Pg. 13
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel
- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
1. July 2024 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

IX. OLD BUSINESS

- A. Fire Chief Search Committee Update – Chairman Don Sherman and Bill Clayton
- B. 3M Lease Renewal – Deputy Chief Jeremy Metz Pg. 24
- C. Capital Lease Payment for Tower L-06 and Engine P-72 – Finance Director Bruk Mulaw Pg. 27
- D. Contract Approval with Property Management Inc. Little Town - Deputy Chief Jeremy Metz Pg. 28

X. NEW BUSINESS

- A. Civil Service Committee Member Term Renewal (6 years) for Susan Emsbo and Chris Cosentini, December 31, 2024 – Civil Service Committee President Kim Brewer
- B. 2025 Budget Presentation – Deputy Chief Jeremy Metz

XI. BOARD BRIEFS

- A. Approval of a General Contractor for the Reserve Apparatus Storage Facility – Deputy Chief Jeremy Metz Pg. 70
- B. Jefferson County Emergency Communications Authority (JCECA) Lease Agreement – Deputy Chief Jeremy Metz Pg. 90
- C. Debt Collections Agency Contract for EMS Billing Services – Deputy Chief Jeremy Metz Pg. 92
- D. Apparatus Purchases (Three Engines) – Deputy Chief Jeremy Metz Pg. 93
- E. Apparatus Purchases (Two Medics) – Deputy Chief Jeremy Metz Pg.101
- F. Apparatus Purchases (One Type 3 Engine) – Deputy Chief Jeremy Metz Pg.109

XII. OTHER MATTERS

- A. New Meeting Packet Platform

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

XV. ANNOUNCEMENTS

- November 12, 2024 6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
- November 19, 2024 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
- December 3, 2024 6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO

December 10, 2024	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
December 11, 2024	6:00 p.m., Board and Civil Service Committee Holiday Gathering, 240 Union, Lakewood, CO
January 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
January 21, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
February 11, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
February 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
March 4, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
March 11, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
April 8, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
April 15, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
May 13, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
May 20, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
June 10, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO

June 17, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
July 8, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
July 15, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
August 12, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
August 19, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
September 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
September 16, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
October 14, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
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November 18, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 2, 2025	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 9, 2025	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO