

**AGENDA**

Regular Meeting of the West Metro Fire Protection District  
Board of Directors

Tuesday, August 15, 2023 – 6:00 p.m.

This meeting will be held remotely via Teams

**I. CALL TO ORDER 6:00 PM**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

Moment of Silence in Honor of Fallen Firefighters

- Firefighter Wayne Brooks, Jr., Newark Fire Department, Newark, New Jersey
- Firefighter Recruit Ian Strickler, Frederick County, Virginia Fire and Rescue, Winchester, Virginia
- Firefighter James Cleary, Jr., Bramwell Volunteer Fire Department, Bramwell West Virginia
- Firefighter Jordan Melton, Birmingham Fire and Rescue Service, Birmingham, Alabama
- Lieutenant Jeffrey Norman, Memphis Fire Department, Memphis, Tennessee
- Firefighter Evan Curtis Brown, Honey Grove Volunteer Fire Department, Honey Grove, Texas
- Assistant Chief Josh Bischof, California Department of Forestry and Fire Protection, Sacramento, California
- Captain Timothy Rodriguez, California Department of Forestry and Fire Protection, Sacramento, California
- Contract Pilot Tony Sousa, California Department of Forestry and Fire Protection, Sacramento, California

**IV. REVIEW OF MINUTES**

A. Minutes of July 18, 2023

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**RECESS**

**V. PUBLIC COMMENT (Comments limited to 3 minutes each)**

**VI. REPORTS**

A. Report of the Fire Chief – Fire Chief Don Lombardi

1. 2024 Budget Update
  2. US&R Update
  3. Board Retreat
- B. Finance Division Update – Finance Director Bruk Mulaw
1. June 2023 Financial Statements
  2. Ruben Brown Viewpoints Presentation – Chris Daues
- C. Administration – Deputy Chief Jeremy Metz
1. Administration Update
  2. Cybersecurity Update – IT Director Eric Bates
- D. Operations – Deputy Chief Dan Pfannenstiel
1. Operations Update
- E. Life Safety – Deputy Chief Mike Kirkpatrick
1. Comprehensive Project Report – Electronic Report
- F. Other Matters
- G. Report of Legal Counsel – Adele Reester, Esq.
- H. Report of the President – President Jerry Cassel

- I. Treasurer’s Report – Treasurer Carolyn Wolfrum
  - 1. May 2023 Financial Statements
- J. Report of the Union – Lieutenant Mike Mulcahy
- K. Report of the Civil Service Committee – Secretary Don Sherman

**VII. OLD BUSINESS**

- A. Administration Building Construction – Deputy Chief Jeremy Metz Pg. 21
- B. Ratification of Firefighter Paramedic Matthew Branney Sabbatical Request – Fire Chief Don Lombardi
- C. Purchase of Real Estate – 6325-6345 W. Mississippi Avenue – Deputy Chief Jeremy Metz Pg.108

**VIII. NEW BUSINESS**

**IX. BOARD BRIEFS**

- A. Organizational Chart Change – Fleet Mechanic – Deputy Chief Jeremy Metz Pg.140
- B. Modify District Bylaws to Increase Threshold for Public Bid Notice for Capital Construction Projects – Deputy Chief Jeremy Metz Pg.143

**X. OTHER MATTERS**

**XI. EXECUTIVE SESSION**

## **XII. ADJOURNMENT**

## **XIII. ANNOUNCEMENTS**

August 8, 2023	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
August 15, 2023	6:00 p.m., Board of Directors Meeting, Remotely via Teams
August 30, 2023	11:30 a.m., Annual Summer BBQ/Picnic, 3535 S. Kipling Street, Lakewood, CO
September 12, 2023	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
September 19, 2023	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
September 23, 2023	10:00 a.m. – 2:00 p.m., 2022 Annual Family Fire Muster, 3535 S. Kipling Street, Lakewood, CO
October 10, 2023	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
October 17, 2023	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
November 14, 2023	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO
November 21, 2023	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 5, 2023	6:00 p.m., Board of Directors Meeting, 433 S. Allison Parkway, Lakewood, CO
December 12, 2023	6:00 p.m., Civil Service Committee Meeting, 433 S. Allison Parkway, Lakewood, CO