**Facility Information:**

Facility Name:

Manager Name:

Facility Address:

Business Phone:

Email:

Owner Name:

Owner Address:

Owner Phone:

**Building Information:**

Building Occupancy Classification:

Total Building Square Footage (all levels):

Number of floors occupied above grade:

Number of floors occupied below grade:

**Contact Information:**

Name/Title:

Phone #:

Email:

Name/Title:

Phone number:

Email:

**Emergency Contact for Key Personnel and Owners Agent:**

Name/Title:

Phone:

Alternate phone/pager:

Name/Title:

Phone:

Alternate phone/pager: